

Acceptable Use Policy for Students

The use of the College's ICT resources and services is a facility granted to students at the College's discretion. This Acceptable Use Policy is designed to ensure appropriate use of devices and the College's networks, as well as ensuring students can benefit from using the College systems.

Use of the College network constitutes agreement to comply with this policy.

These rules apply to a student's use of the College network whether using College computers or devices, or using their own devices as a method to log in. This also applies to accessing the College network off site.

Students are given a user account to enable them to use of the network and by continuing to use the network, users must abide by the following:

Student Terms of Use

- You are responsible for account access on the College network. Any unauthorised use of your account should be flagged to the College's ICT team immediately.
- Use of the College network is regularly monitored by the College's IT team (which includes email access). The College will monitor any traffic over the College system to prevent threats to the College's network.
- You must not use someone else's username to gain access to the College network.
- You should not write down or share your password with anyone else.
- You are not permitted to share access details to the College's network or Wi-Fi password with anyone else.
- You must not attempt to circumvent security of any host, network or account, or penetrate security measures ("hacking") on or accessed through the College network.
- You must not probe, scan or test the vulnerability of the network or other networks.
- You must not try to install any software on College systems without permission from the ICT team. If software is installed without permission, it may cause extensive damage to the ICT systems and users could be held personally liable for any costs incurred in rectifying the damage.
- Any apps or software that are downloaded onto your personal device whilst using the College's network is done at your own risk and not with the approval of the College.
- You must not use the network or your own property to access or process inappropriate materials. This includes (but is not limited to) pornographic material, material which may be seen as violent, offensive or discriminatory, inappropriate text files, or files dangerous to the integrity of the network.
- You must not transmit, re-transmit, publish or store material or messages on or through the College network which could be perceived as bullying, threatening, abusive, hateful, indecent, harassing, offensive or defamatory.
- You must report any inappropriate messages or information immediately to the IT team. This report will help protect other students and you.
- You must not record, video or take pictures of other students, staff or third parties whilst using College devices without express permission from a senior member of staff.

- Use of own devices is at the risk of the user. The College cannot accept responsibility for any loss, damage or costs incurred due to use, damage or loss whilst accessing the College's systems.
- Storage media, such as USB sticks and hard drives, are prohibited at the College.
- Any property owned by students, such as mobile phones and iPads, may not be used to stream, download or watch videos.
- You may not access the internet except through the College network.
- Above all, you should be KIND ONLINE

If a student or user account breaches the above rules, their account may be inspected and their access stopped. A breach may also put you at risk of suspension and/or exclusion.

I confirm that I have read, understand and will comply with the terms of this Acceptable Use Policy when accessing the College network

Signed:

Dated:

Print Name: