

20/03/2020

Dear Student

We are writing to let you know that you have automatically been enrolled for the next level of your course at Shooters Hill Sixth Form College as part of our Progression Promise. This means that you *do not* need to make any applications or have any additional interviews since your next year with us is secure.

Our Progression Promise

- If you are enrolled on a Level 1 course, you will automatically progress onto the Level 2 in the same area.
For example, a student on Level 1 Sport will advance to Level 2 Sport.
- Students on a Level 2 course will automatically progress onto the Level 3 in the same area. *For example, a student on Level 2 Sport will advance to Level 3 Sport.*
- Students on the GCSE Study Programme will be able to choose their desired pathway (e.g. BTEC or A-Levels) in advance. Placement on a course will be subject to GCSE results.
- Students on a Level 3 Year 1/A-Level Year 1 will automatically progress onto Level 3 Year 2/A-Level Year 2.
For example, a student on Level 3 Sport Year 1 will advance to Level 3 Sport Year 2.

Your progression within SHC will continue each year as above unless:

You change your pathway. You can do this at any time with your course tutor. Doing this will enable you to change to a different course/department but still progress upwards. *For example, changing from Level 1 Sport to Level 2 Media.*

You break the conditions of pathway expectations. There are 3 ways that this can happen:

1. Behavioural Misconduct
2. Gross Absenteeism
3. Refusal to engage with studies

If you break any of the above conditions you will be required to have a meeting with a member of staff who will discuss your options with you to see if there are any procedures we can put in place to support you.

You do not achieve the grades required to progress. In order to progress upwards, you must successfully complete your course. Some pathway advancements may also require you to pass your GCSE or Functional Skills maths and English.

You complete your pathway or reach 19 (whichever comes first). For most pathways, a Level 3 course is the highest level of course available. Once you have completed your chosen Level 3 course, we will support you onto your next steps, whether that be university, an apprenticeship or employment. If you are on a pathway that ends at Level 2, you will be given the opportunity to move across onto a Level 3 course of your choice provided you have the grades required. Unfortunately, unless you are on a SEN or two-year Level 3 course, we are unable to re-enrol students who have turned 19 before September.

If you are concerned about your progression at SHC or would like to find out more about the options that are available to you, you can visit the Admissions Team in D506 or speak to your course tutor.

Kind Regards,
Shooters Hill Sixth Form College